

STANDARD OPERATING PROCEDURE



No: 1.5.9

Title: **Rescue Coordinator Responding and Tasking**

Date: 21 June 2013

Scope	This Procedure applies to all Rescue Coordinators of Surf Lifesaving Sydney.
Purpose	To define the procedures of responding to a call from the State Duty Officer and tasking SLSS services.
Introduction	This procedure has been developed to ensure all Rescue Coordinators are aware of what the protocols are for responding and tasking.
Activation	<p>SLSNSW State Duty Officer (13SURF) will contact SLSS Duty Rescue Coordinator via a central SLSS mobile phone number 0490 087 801. This call will be diverted to the SLSS "On Duty" Rescue Coordinator mobile phone.</p> <p>In the event that the Central SLSS is not answered then the SLSNSW State Duty Officer will proceed to contact one of the SLSS Rescue Coordinator via their mobile phone directly.</p> <p>On receipt of a call from the SLSNSW State Duty Officer (13SURF) the Rescue Coordinator will take down the tasking details and assess the suitability of SLSS to assist. If able to assist the Rescue Coordinator will task suitable rescue assets via SMS group text.</p> <p>SLSS Duty Officers will respond to the tasking by the method advised during the tasking, (Channel 3 or SMS advising their availability to respond).</p> <p>During Patrol hours 13SURF will contact Surfcom who will task the appropriate services via channel 3, paging using the Surfcom management system or calling the Duty Rescue Coordinator.</p> <p>Operators are required to send a SMS when any emergency service attends an incident involving a Surf Lifesaver, Surf Patrol or Service (e.g. Ambulance, Police) or when there is a major incident at a location within the Sydney Branch.</p>
SMS Protocols	<p>All SMS messages should be sent with a brief overview of the incident containing the "4 Ps" (People, Problem, Position, and Progress). For example:</p> <p>Bondi – Male 25 missing – Last seen 45 mins ago – Bondi IRB & patrol conducting search. Surfcom 9311 0006</p> <p>Duty Officers will respond to Surfcom or the Duty Rescue Coordinator via UHF radio on channel 3 or via SMS to advise they are attending.</p>

Communication

SMS can now be sent two ways one is via the Surfcom PC and also by Rescue Coordinators mobile phone group text.

Initial radio communication should be on UHF channel 3

Tasking Group Surf Rescue 30

The following master list is to be used for the tasking of Surf Rescue 30 and will be updated by the Support Operations Manager when required.

Name	Number
George Shales	0400 201 749
Brent Armitage	0438 119 199
Ron Camilleri	0408 411 566
Tresne Chesher	0411 032 005
Chris Dolman	0421 087 119
Gary Pracy	0417 682 774
Jarrold Robinson	0416 209 989
John Restuccia	0401 171 044
Karl Solomonson	0415 400 750
Matt Evans	0409 680 571
Nick Kypreos	0401 714 367
Nick Riley	0403 431 725
Peter Fuller	0421 028 462
Richard Lissenden	0434 000 939
Steve Chesher	0412 358 456
Tamara Murray	0423 904 300
Tony Grivell	0488 203 912

Tasking Group Duty Officers

The following master list is to be used for the tasking of SLSS Duty Officers and will be updated by the Support Operations Manager when required.

Name	Number
George Shales	0400 201 749
Brent Armitage	0438 119 199
Ron Camilleri	0408 411 566
Clive Stiff	0400 443 091
David Jenkins	0416 187 146
Gerry Stephenson	0420 996 549

James Caterson	0435 281 576
John Restuccia	0401 171 044
Matt Evans	0409 680 571
Matt Pacey	0407 196 789
Brad McDonogh	0419 489 446
Michael Hodsdon	0410 649 298
Trent Thomas	0417 880 203

Tasking Group Duty Rescue Coordinators

The following master list is to be used for the tasking of SLSS Rescue Coordinators and will be updated by the Support Operations Manager when required.

Name	Number
George Shales	0400 201 749
Brent Armitage	0438 119 199
Ron Camilleri	0408 411 566

Tasking Group Night Operations IRB

The following master list is to be used for the tasking of SLSS Night Operation IRB's and will be updated by the Support Operations Manager when required.

Name	Number
TBA	

Review

The SOG Manager will review this policy annually or as required.

Change History

21/06/2013 Created by GShales

Attachments

SLSS Emergency Response diagram
