



## Surf Life Saving Sydney Inc.

Established October 1907

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**ISSUE DATE: 18<sup>th</sup> June 2013**

**CIRCULAR NO: 01/13-14**

**TO: Clubs, Presidents, Secretaries, Captains  
Chief Training Officers**

**From : Chris Thompson  
Education Manager**

**CC: SLSS Management, BoL Management**

**SUBJECT: Silver Medallion Basic Beach Management (SMBBM) Course July 2013**

A Silver Medallion Basic Beach Course has been scheduled in the SLSS Branch Winter 2013 Education Calendar. **Please note, that this course is now conducted over 3 sessions based on additional content being added nationally and feedback from Sydney Branch participants.**

Registrations are called from Clubs for interested and eligible members who wish to attend this course and gain this award.

Courses run by SLS Sydney will be either Nationally Recognised Qualification or a SLSA Award. The SMBBM course is part of a Nationally Recognised Qualification, PUA31004 Certificate III In Public Safety (Aquatic Search and Rescue). Participants must attend and successfully complete the assessment activities within this course to receive the SLSA Silver Medallion Basic Beach Management award and the three units of competency attached to the program.

<b>When:</b>	<b>Tuesday</b>	<b>23<sup>rd</sup> July 2013</b>	<b>Session 1</b>
	<b>Thursday</b>	<b>25<sup>th</sup> July 2013</b>	<b>Session 2</b>
	<b>Tuesday</b>	<b>30<sup>th</sup> July 2013</b>	<b>Session 3</b>
<b>Time:</b>	<b>6:30pm – 9.30 pm (each session)</b>		
<b>Where:</b>	<b>Bondi Surf Club, Scenic Lounge</b>		
<b>Facilitator:</b>	<b>Gary Daly &amp; Trent Thomas</b>		
<b>Registrations Close:</b>	<b>COB Thursday 11<sup>th</sup> July 2013 (Minimum 6 candidates, Maximum 30 candidates)</b> Registrations may close off prior to this date if maximum course numbers are met.		

*Casual comfortable dress for classroom activities is recommended. Dinner is not provided at the course, therefore we would recommend candidates bring a snack along. Tea/Coffee will be provided*

**Course Purpose :** The purpose of this course is to help you gain basic skills and knowledge to prepare your for an entry-level beach management role within a lifesaving service. Building on topics covered in the Bronze Medallion/Certificate II in Public Safety (Aquatic Rescue), the course is aimed at first time Patrol Captains, Team Leaders and Lifeguards.

#### Affiliated Clubs

Garie Era Burning Palms  
Wanda Elouera North Cronulla Cronulla  
Clovelly Coogee Maroubra South Maroubra  
North Bondi Bondi Tamarama Bronte



- Pre requisites :** Minimum of 17 years of age on the date of final assessment  
Participants must be proficient in one of the following :
- SLSA Bronze Medallion/Cert II in Public Safety (Aquatic Rescue)
  - Radio Operator Certificate
  - Advanced Resuscitation Techniques
  - Apply (Senior) First Aid
  - Spinal Management

- Course Outcomes:** By the end of this course you will be able to
- Identify the responsibilities and duties of a beach manager
  - Recognise legislation and regulations relevant to your beach
  - Manage your beach and the public
  - Manage your team
  - Maintain team performance
  - Contribute to team outcomes
  - Liase with other organisations
  - Communicate effectively with team members, public and management
  - Conduct an operation briefing and debriefing
  - Implement risk management procedures
  - Prepare for beach surveillance and rescue recovery protocols
  - Describe principles of search and rescue
  - Outline media protocols

You will also develop knowledge and skills to enable you to demonstrate competency in the nationally recognised units(s) of competency :

- PUATEA002B Work autonomously
- PUAOPE027A Undertake beach safety management activities
- BSBFLM312C Contribute to team effectiveness

### **Registration Process : (as per SLSS SOP 2-2-1 SLSA Advanced Awards Procedures)**

Those members who are interested in attending a course should advise their club Chief Training Officer or Club Administrator. Members should not register direct with the Branch Office. The club Chief Training Officer should also be proactive in selecting candidates to attend upcoming courses.

- **Step 1**

Clubs are to enter interested members into Surfguard by creating an Assessment Request for the course / date – this will ensure that eligible members with the appropriate pre-requisites are selected for the course.

- **Step 2**

Once you have created an Assessment Request in Surfguard with eligible members you should email the names and total number to the Branch Office ([awards@surflifesavingsydney.com.au](mailto:awards@surflifesavingsydney.com.au))  
If the registration is after the close date or if the course is full the Branch Office will advise the club of the situation.

- **Step 3**

Once the Branch Office confirms that your names/numbers have been accepted press the submit button in Surfguard for the assessment request.

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The Club should send the course circular to registered candidates so that they have details of the course and its requirements.

### **Candidate Preparation for Course**

Candidates will be given copies of all course resources at the course. Candidates will only need to bring pen and paper with them to the course. Prior to the commencement of the course, please ensure that you make yourself familiar with the following documents as they contain reference to policies that relate to you as a course participant.

These documents are available from the Surf Life Saving NSW website at the following link

<http://www.surflifesaving.com.au/members/resources/training>

- SLSNSW Academy Handbook
- SLSNSW RPL Guide for Applicants
- Participant Code of Conduct policy (TA3.2)

To access these documents, select *Training & Education*, then *Member Training*, then *Participant Resources*. You should also print a copy of the Training Enrolment Form, and bring this completed and signed form with you to the course. To access this form select *Training & Education; Member Training; Participant Resources*, then *SLSNSW Training Enrolment Form*.

It is our aim to cater for the special needs of all our participants. If you feel you have additional learning needs or may require extra assistance, please speak with your course Facilitator before the first day of your course or at your induction session.

Should you have any enquiries regarding the course, or have difficulty accessing the documents from the interest, please contact the Branch Office.

**Chris Thompson**  
**EDUCATION MANAGER**

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