



Surf Life Saving Sydney Inc.

Established October 1907

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ISSUE DATE: 22nd June 2012

CIRCULAR NO: 04/12-13

TO: Clubs, Presidents, Secretaries, Captains

Chief Training Officers

CC: SLSS Management, BoL Management

From : Leona Stojak, Education Manager

SUBJECT: Silver Medallion Basic Beach Management (SMBBM) Courses August & September 2012

The following Silver Medallion Basic Beach Courses has been scheduled in the SLSS Branch Winter 2012 Calendar for the months of August & September 2012. Registrations are called from Clubs for interested and eligible members who wish to gain this award. Courses run by SLS Sydney will be either Nationally Recognised Qualification or a SLSA Award. The SMBBM course is part of a Nationally Recognised Qualification, PUA31004 Certificate III In Public Safety (Aquatic Search and Rescue). Participants must attend and successfully complete the assessment activities within this course to receive the SLSA Silver Medallion Basic Beach Management award and the three units of competency attached to the program.

August 2012 Course

When: Tuesday 21st August 2012 Session 1
Thursday 23rd August 2012 Session 2

Time: 6:30pm – 9.30 pm (both nights)

Where: North Cronulla SLSC
Judd Room Level 3 of Clubhouse, enter through front doors)

Facilitator: Peter Agnew
Registrations Close: COB Friday 6th July 2012 (Minimum 6 candidates, Maximum 30 candidates)
Registrations may close off prior to this date if maximum course numbers are met.

Casual comfortable dress for classroom activities is recommended. Dinner is not provided at the course, therefore we would recommend candidates bring a snack along. Tea/Coffee will be provided

September 2012 Course

When: Monday 17th September 2012 Session 1
Wednesday 19th September 2012 Session 2

Time: 6:30pm – 9.30 pm (both nights)

Where: Venue to be confirmed – Randwick Area

Facilitator: TBC
Registrations Close: COB Friday 6th July 2012 (Minimum 6 candidates, Maximum 30 candidates)
Registrations may close off prior to this date if maximum course numbers are met.

Casual comfortable dress for classroom activities is recommended. Dinner is not provided at the course, therefore we would recommend candidates bring a snack along. Tea/Coffee will be provided

Affiliated Clubs

Garie Era Burning Palms
Wanda Elouera North Cronulla Cronulla
Clovelly Coogee Maroubra South Maroubra
North Bondi Bondi Tamarama Bronte



Course Purpose : The aim of this course is to provide participants with the skills, knowledge and experience to manage a beach in emergency and non emergency situations.

requisites : Minimum of 17 years of age on the date of final assessment
Be proficient in one of the following:

- Bronze Medallion/ Cert II in Public Safety (Aquatic Rescue)
- Apply (Senior) First Aid
- Radio Operators Certificate
- Advanced Resuscitation Techniques Certificate
- Spinal Management

Course Content :

- The Beach Manager
- People Management
- Beach Management
- Incident Management

Registration Process : (as per SLSS SOP 2-2-1 SLSA Advanced Awards Procedures)

Those members who are interested in attending a course should advise their club Chief Training Officer or Club Administrator. Members should not register direct with the Branch Office. The club Chief Training Officer should also be proactive in selecting candidates to attend upcoming courses.

- **Step 1**

Clubs are to enter interested members into Surfguard by creating an Assessment Request for the course / date – this will ensure that eligible members with the appropriate pre-requisites are selected for the course. Do not submit the request at this stage.

- **Step 2**

Once you have created an Assessment Request in Surfguard with eligible members you should email the names and total number to the Branch Office (awards@surflifesavingsydney.com.au)

If the registration is after the close date or if the course is full the Branch Office will advise the club of the situation.

- **Step 3**

Once the Branch Office confirms that your names/numbers have been accepted press the submit button in Surfguard.

The Club should send the course circular to registered candidates so that they have details of the course and its requirements.

Candidate Preparation for Course

Candidates will be given copies of all course resources at the course. Candidates will only need to bring pen and paper with them to the course.

Prior to the commencement of the course, please ensure that you make yourself familiar with the following documents as they contain reference to policies that relate to you as a course participant. These documents are available from the Surf Life Saving NSW website www.surflifesaving.com.au

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- SLSNSW Academy Handbook
- SLSNSW RPL Guide for Applicants
- Participant Code of Conduct policy (TA3.2)

To access these documents, select *Training & Education*, then *Member Training*, then *Participant Resources*.

You should also print a copy of the Training Enrolment Form, and bring this completed and signed form with you to the course. To access this form select *Training & Education; Member Training; Participant Resources*, then *SLSNSW Training Enrolment Form*.

It is our aim to cater for the special needs of all our participants. If you feel you have additional learning needs or may require extra assistance, please speak with your course Facilitator before the first day of your course or at your induction session.

Should you have any enquiries regarding the course, or have difficulty accessing the documents from the interest, please contact the Branch Office.

Leona Stojak
EDUCATION MANAGER

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