



Attend Trainers Course



Hand in Trainers Course portfolio and receive two Units of Competency



Branch Education Manager appoints a mentor to the probationary trainer



Assist in training of at least 2 squads under facilitation of appointed mentor



Complete HR 100 (TAF Application Kit), HR 101 (Mentor Observation Checklist)



Generate a form 14, to be signed off by Assessor in charge of final assessment



Hand all this paperwork into Branch Office