



Memorandum

To:	Club Captains, Club Presidents
From:	Deputy Director of Lifesaving & Education, Joel Wisemam
CC:	BOM, LSEC, Clubs
Date:	14 th March 2016
Pages:	2 plus attachment
Subject:	LSA 2016-2019 Discussion Document

Based on the information provided to Branch by clubs in relation to special considerations, which were forwarded to SLSNSW, please find attached the draft Lifesaving Service Agreement (LSA) discussion document from Surf Life Saving New South Wales (SLSNSW).

This document outlines the agreed process in more detail, provides a summary of key statistical information (beach attendance, rescues, 13SURF data, drowning incidents) and provides a summary of clubs capability (in terms of award numbers) in relation to current LSA agreements, based on the NSW minimum standards and current number of patrol teams within each club.

If clubs submitted any specific considerations, further information is also included to properly address these considerations.

The LSA process is outlined in the following timeline;

- Lifesaving Statistics/data distributed by SLSNSW to clubs and branches **(end of February)**
- SLSNSW Director of Lifesaving and Branch Director of Lifesaving to meet **(March/April)**
- Branches and clubs – start negotiating and SLSNSW available to present **(April/May)**
- SLSNSW Director of Lifesaving to follow up on the progress of LSA with branch **(end of May)**
- All lifesaving agreements distributed for signing **(end of June)**
- Agreements due back to the branch **(end of July)**

(Standard Operating Procedures LS4.1 states that all LSA's must be received before 1 September, however this does not take into account the appeals/dispute process that should be undertaken in July/August)

Please take some time to read the discussion document and let Branch Office know if you have any concerns.

Once clubs have had time to review the discussion document, Simon Torsellini and I would like to organize a LSA workshop for all Club Captains/Directors of Lifesaving at the Sydney Branch office on **Saturday 30th April 2016** from 9am – 12pm, to discuss any issues and concerns in greater detail.

This process aims to identify and resolve any issues as early as possible, so that Clubs, Branch and SLSNSW are all aware of the patrolling requirements well in advance of the 2016/2017 season. This will allow clubs to properly prepare for the season and not impact on the broader membership.

If you have any questions in relation to the LSA discussion document, please do not hesitate to contact Simon or myself and we are happy to arrange a face-to-face meeting to discuss your concerns.

Regards

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Attach.