

MEMORANDUM

To	Club Chief Training Officers
From	Education Manager
CC	Club Secretaries, BOM, LSEC
Date	Monday, 26 April 2021
Pages	1
Subject	Consultation with SLSNSW re Bronze Medallion Course Admin

Sydney Branch has been contacted by SLSNSW seeking the interest of a Club to be part of an interview by an external organization in relation to understanding current process of organizing a Bronze Medallion program from start to finish. The involvement of personnel in the interview could include your Club CTO and or a lead BM Training Officer.

- Understand their current process of organising a Bronze Medallion program from start to finish
- Help visualise the process to show 'As Is' (with 2 to 3 variations)
- Assist with analysing the 'As Is' processes to determine the 'To Be' process (with the inclusion of the use of the new Assessing app)

The 'To Be' would identify what's needed to be the most effective and efficient model based on the mapping of the current 'as is' process, combined with the feedback collected from the interviews.

The interviews would be conducted with a representative from SLSNSW and the Business Analyst tasked with this project. The interviews can be conducted face to face or via zoom.

It would be appreciated if Club CTO's could discuss this with their Club Management to ensure the club is ok that you wish to be involved in this.

Those Clubs interested are asked to kindly email education@surflifesavingsydney.com.au by Tuesday 27th April with the names and contact emails of the club representatives.

Please note this is not compulsory and we are able to nominate more than one club if we receive the interest.

Any queries, please contact Craig Howie, SLSS Branch Education Manager.

End Document