Cover Sheet

Clubname SLSC



SLSS Premier Club of the Year

Season 2015-2016

**Section 1 – Essential Information**

1. Club Name

Address and contact details

1. ABN

ABN

1. Contact Details of Person responsible for nomination

Name

Address

Phone

Email

1. Scanned copy of the Affiliation Form

Attach a copy of the affiliation form to this submission

1. Strategic / Operational Business Plan

Attach a copy of the Plan – see separate template at end

**Section 2 – Criteria**

1. Continuous Improvement

*Clubs should demonstrate how they have accessed and implemented a continuous improvement program such as the ASC Club Development Resources, State Department of Sport and Recreation club improvement program, an SLS improvement program or another identified improvement program*

Put some information here about what Continuous Improvement Program you have participated in (ie SLSNSW Quality Program).

Program Name:

Level Achieved:

Status achieved:

Compliance Status:

Copy of the Status sheet / Action Items:

*SLSNSW Quality program description below:*

*Surf Life Saving NSW is dedicated to best practice operations and compliancy both on and off the beach. There are three levels in the program which clubs can become accredited in - Bronze, Silver and Gold.*

***Levels***

***Bronze status***

* *Ensures that clubs are fulfilling the requirements under the Fair Trading NSW, the Office of Liquor Gaming and Racing, SLSNSW, SLSA and the Australian Charities and Not-For-Profit Commission*
* *Provides increased credibility with local council, the public and government bodies*
* *Creates an environment where quality is highly valued and acknowledged as the norm within the club*
* *Provides quick and easy reference and identification of best practice operations in financial management administration, members services, lifesaving operations and club management*

*Each season clubs can complete all items within the Bronze level, including the compliance components from SLSNSW and relevant Government bodies.*

Detail how you have implemented this program and initiated improvement activities based on your involvement

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| --- | --- | --- |
| **Item** | **Description** | **Actions Taken** |
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1. Our Improvement Program

*Clubs will further demonstrate the use of a systematic improvement program that focuses on two or more of the following: Leadership; Planning; People; Member Focus or Overall Performance.*

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| --- | --- | --- | --- |
| **Area** | **Area for Improvement** | **Actions taken** | **Outcomes** |
| Leadership |  |  |  |
| Planning |  |  |  |
| Member Focus |  |  |  |
| Overall Performance |  |  |  |

1. Strategic Achievements – 2020

*Clubs will evidence achievements that support SLS 2020.*

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| --- | --- | --- | --- |
| **Strategic Intent** | **Activity Undertaken** | **Description** | **Result achieved** |
| Extend Lifesaving Coverage to match Community need |  |  |  |
| Develop our People |  |  |  |
| Ensure our Long term sustainability |  |  |  |
| Involve all Australians |  |  |  |

1. Lifesaving and Member Engagement

*Clubs will demonstrate improved lifesaving services and engagement of members in club operations, resulting in improved morale and retention.*

Lifesaving Services Improvements

Member Engagement

The Results of our Activities

* Morale
* Retention improvements

1. Community Engagement

*Clubs will demonstrate extended partnerships with external stakeholders and/or demonstrate strategies focusing on engaging the local community.*

* Community Surf Education programs
* Community education awards
* Land Management / Council Engagement
* Articles / Press Releases in local press

1. Future Development and Improvement

*Clubs should identify plans for future development and continuous improvement.*

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| --- | --- | --- | --- |
| Identified Improvement | Actions to be taken | When | By Whom |
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1. What it means to be Club of the Year

* The effect on membership recruitment
* The effect on Retention
* How it will improve our Service
* Recognition in the Community
* Partnerships and Sponsorships

*The Branch winner may be required to prepare a 20 minute presentation to the State and national selection panel on the clubs successes as related to the criteria of the award, please refer to the* ***SLSNSW and SLSA*** *Awards of Excellence Circular for*