



## Memorandum

<b>To:</b>	Club Presidents, Club Secretaries and Standing Committees
<b>From:</b>	Keith Grima – SLSS Director of Administration
<b>CC:</b>	BOM
<b>Date:</b>	04/05/2017
<b>Pages:</b>	1
<b>Subject:</b>	EOI for the position of SLSS Director of Administration

I wish to advise that I will be standing down as Director of Administration – Surf Life Saving Sydney mid-term to pursue a retirement strategy.

Expressions of interest are now called for the mid-term vacancy for the position of Director of Administration - Surf Life Saving Sydney.

Expression of Interest closes on 30<sup>th</sup> May 2017.

In accordance with the constitution, a recommendation for a member to take up the vacant position will be made by the Board of Management for endorsement by the Branch Council. Accordingly, a recommendation will be put to the Council on 6<sup>th</sup> June 2017 (Annual Election Meeting) for endorsement.

The endorsed candidate will assume duties on a date agreed to by the successful candidate and the BOM. However, it is anticipated that the handover date will be between August, 30<sup>th</sup> and September, 30 2017.

Expressions of interest should be addressed to the Director of Administration SLSS and marked "confidential". Email to [da@surflifesavingsydney.com.au](mailto:da@surflifesavingsydney.com.au)

Members who wish to express an interest in the position should contact me for further information on 0410 841 322.

Regards  
Keith Grima OAM  
Director of Administration Surf Life Saving Sydney Branch