



SURF LIFE SAVING SYDNEY

## CIRCULAR

Issue Date	Number
<b>Monday, 30 July 2018</b>	<b>07/18-19</b>

<b>To</b>	Clubs, Presidents, Secretaries, Captains, Chief Training Officers, Surf Rescue 30, RWC Coordinator
<b>From</b>	Director of Lifesaving and Education
<b>CC</b>	BOM, LSEC, SSC, JDC, MSC
<b>Subject</b>	Skills Maintenance and New Award Assessment Dates Season 2018-2019

Sydney Branch is committed to communicating with Clubs and ensuring that there is flexibility in relation to the setting of dates for the annual skills maintenance (proficiency) as well as for new award Assessment dates.

As part of the SLSNSW Education Standard Operating Procedure, Clubs are required to negotiate any proficiency dates prior to publication so that all Clubs and Services, Assessors and Education Officers are aware of the dates of all Assessments and Skills Maintenance (proficiencies). This will also allow an opportunity for an appropriate Branch representative to audit the conduct of Skills Maintenance (proficiencies) and Assessments as required.

### Information

So that all Clubs and Services can schedule these dates, Clubs and Services should discuss both proficiency and new award assessment dates with their Operational Area Education Coordinator either directly or at the Area meeting. All dates for new awards assessments and proficiencies will then be included on the Branch Website calendars Lifesaving & Education for the season.

<http://surflifesavingsydney.com.au/events/category/lifesaving-education-calendar/>

### Annual Proficiency Skills Maintenance Dates – Clubs to Action

All Skills Maintenance (proficiency) dates need to be arranged with relevant Education and Lifesaving Coordinators and Club Assessors and the dates advised through the Skills Maintenance Planning Sheet attached on a Club and Service basis back to Branch Office.

If a Club Assessor cannot be arranged, contact should be made with your Area Education Coordinator to arrange an Assessor from another Club to assist.

**Clubs (including SR 30 & RWC Coordinator) are to complete the proficiency date request form which is attached to this Circular and return it to the SLSS Branch office by COB Friday 24 August 2018 for a valid skills maintenance (proficiency) to be held / accepted. Email completed form to : [lifesaving@surflifesavingsydney.com.au](mailto:lifesaving@surflifesavingsydney.com.au)**

OFFICIAL PARTNERS





SURF LIFE SAVING SYDNEY

## CIRCULAR

The following **skills maintenance** dates need to be arranged:

Award	Action	With
Bronze / SRC Radio / Resus (AID)	Set dates in Club	Club Assessors/Area Education Coordinator
ART (AID) & Spinal	Discuss with Assessors, set dates in Club	Club Assessors/Area Education Coordinator
SMIRBD & IRBC	Set dates in Club or by area if preferred	Club Assessors/Area Education Coordinator
ORBC/D/S & RWC	Set dates in Service	ORB Coordinator/RWC Coordinator
Other Facilitated Awards – ie Gold Medallion	Dates will be set by Branch. Any special dates negotiated Branch.	Manager Education Branch

*Note : Clubs providing this information on the form attached by the required date is a task of the admin section towards the Champion Club of the Year for Sydney Branch each season.*

Clubs should also have setup their internal Club Skills Maintenance (proficiency) personnel (Trainers & Assessors or Approved Delegates) who will assist and have started preparing. **SLS NSW will be issuing coloured proficiency cards** (different colour to last season) **for all clubs/groups** and these must be used for all proficiency skills maintenance this season by Clubs and Groups. **These cards will be distributed to Clubs at the Pre Season meeting.** The SLSNSW Pre Season Information Pack 2018 (booklet) will be electronically emailed to all Clubs as soon as issued by SLS NSW.

If you have any questions relating to proficiency tests please contact your Area Education Coordinator, or Branch Education Manager via Branch Office.

### New Award Assessment Dates – Area Education Coordinators to Action

New Award Assessment dates are negotiated in advance with either the Area Education Coordinator and Clubs by area.

The following **new award assessment** dates need to be arranged:

Award	Action Required	With
BM Cert II / SRC	Set dates for Dry and Water Assessments with Area Education Coordinator	Area Education Coordinator



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## CIRCULAR

ART (AID) / Resus Certificate (AID) / Spinal	Dates negotiated with Area Education Coordinator	Area Education Coordinator
SMIRB Driver & IRB Crew	Dates negotiated with Area Education Coordinator	Area Education Coordinator
ORB/RWC Awards	Dates negotiated with award Coordinator/Service	Branch will appoint Assessors/Facilitators via Branch Office
First Aid	Clubs can contact SLSNSW direct	SLSNSW
SMBBM/Gold Medallion/ SMAR, Trainers /Assessors Courses	Dates will be set by Branch. Any special additional dates must be negotiated with Branch Education Manager	Branch Education Manager

**The Area Education Coordinator will send through the negotiated Assessment dates to the Branch Office for collation and confirmation by the Branch Education Manager.**

**This needs to be completed and returned to the Branch office by COB Friday 24 August 2018. A form is attached for your convenience for providing this information. Email to [lifesaving@surflifesavingsydney.com.au](mailto:lifesaving@surflifesavingsydney.com.au)**

### **Operational Area Education Coordinators 2018/2019**

Waverley - vacant, Randwick - Beck Mister, Cronulla/Sutherland - Stephen Urquhart, RNP – Peter Pearce OAM

Note : Waverley Clubs your point of contact in the interim is the Branch Education Manager David Kowald [education@surflifesavingsydney.com.au](mailto:education@surflifesavingsydney.com.au) M: 0411 018 233

**Simon Torsellini**  
**Director of Lifesaving and Education**

**David Kowald**  
**Manager Education**

Attached –Skills Maintenance (proficiency) Dates Request Form & Award Assessment Request Form