



SURF LIFE SAVING SYDNEY

MEMORANDUM

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| To | Clubs, Presidents, Secretaries, Captains, Interested Parties |
| From | Director of Administration |
| CC | BOM, LSEC, SSC, JDC, MSC |
| Date | Thursday 7 February 2019 |
| Pages | 1 |
| Subject | Branch Office Hours February 2019 |

Dear All

Please be advised that the Branch Office will be unattended on the following days during February 2019 :

Wednesday 13 February 2019 & Wednesday 20 February 2019

All other days will be normal office hours.

Further please be advised that Linda Perrin will be on annual leave from the office 11-22 February 2019. Any urgent Lifesaving or Education queries can be directed to the relevant Branch Officer or Director, otherwise Linda will attend to queries/emails upon her return to the office.

Sarah Webster will of course be at the office except on the 2 Wednesday above.

Regards

Elissa Hancock
DIRECTOR OF ADMINISTRATION

OFFICIAL PARTNERS

