

SURF LIFE SAVING SYDNEY STANDARD OPERATING PROCEDURE SUPPORT OPERATIONS GROUP



NUMBER: 2.0
TITLE: LIFESAVING VEHICLE USAGE in Sydney Branch
DATE: 08 August 2018

Purpose To provide a Standard Operating Procedure that applies to authorised personnel who drive any Lifesaving Vehicle in Sydney Branch.

This Policy will work in conjunction with SLNSW standard Operating Procedures **LS5.1 LIFESAVING VEHICLES (4WD)**.

LIFESAVING VEHICLES are defined as motor vehicles (excluding ATV) that are used for Lifesaving operations, including under operational conditions.

Requirements to operate:

- Appropriate vehicle induction conducted by SOM
- NSW Drivers Licence & Copy provided to SLSS for Compliance.
- Generally, drivers must be an appointed SLSS Duty Officer or Rescue Coordinator.
- Any other drivers must be approved in writing by the Branch DOLE or SOM.

Usage

The Support Operations Manager (SOM) will determine the allocation of the LIFESAVING VEHICLE to the most appropriate geographical location for use by authorised personnel.

The LIFESAVING VEHICLE is to be used only for patrolling and responding to incidents within Sydney Branch, unless authorised by the Director of Lifesaving and Education or Support Operations Manager.

When a LIFESAVING VEHICLE is allocated to a driver, the driver must check all equipment and the vehicle to ensure that it is in safe working order. The driver must complete the electronic 'Microsoft Form' for 'Pre-Operational Checks' on receipt of the vehicle and 'Post-Operational Checks' on return/vacation of the vehicle. Any damage/issues must be reported immediately to the Support Operations Manager and recorded accurately within the electronic form.

Under no circumstances are vehicles permitted on the beach for general patrolling or non-emergency purposes. Where there is an emergency in a location where vehicle access to the beach is the only solution for the most effective and rapid response, drivers shall maintain a safe speed, and activate appropriate warning lights, including headlights. Beach access should only be undertaken with permission from the Rescue Coordinator and Council Lifeguards if applicable.

The vehicle is to be maintained and kept clean at all times. Maintenance and cleaning is the responsibility of the member to whom the vehicle is assigned.

Vehicles should be cleaned prior to handover.

Members who fail to maintain the vehicles to an acceptable standard may have their driving privileges revoked by the SOM.

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Hours of Operation	When allocated, the Lifesaving Vehicle can be used 7 days a week, 365 days of the year.						
Area of Operation	Vehicles are to be used within the bounds of the Branch. Usage outside of this area requires approval from the SOM.						
Warning Devices (Lights & Siren)	Lights and Sirens are not to be used when responding to an incident under any circumstances and may (at the time of publication) be used only in accordance with the terms of SLSNSW Circular 3559. Drivers found to be in contravention of this policy may face disciplinary action.						
Road Rules	Vehicles shall abide at all times with speed limits and all relevant laws and regulations relating to vehicles (including, speed, seat-belts, red-lights, parking). LIFESAVING VEHICLES are not exempt from any fines and/or infringements, including during emergencies. Fines and infringements incurred during the course of vehicle use are the responsibility of the driver. Any driver acting in contravention of the NSW traffic legislation may face disciplinary action.						
Refuelling	The vehicle is to be fuelled at the appropriate service station utilising the provided fuel card. The vehicle must always remain above half.						
Communications	All communications should be carried out on mobile phone and normal Surf Life Saving Sydney Branch radio channels						
History / Review	The SOM and Support Operations Committee will review this SOP annually. <table border="1"><thead><tr><th>Version</th><th>Enforceable Date</th><th>Reviewed By</th></tr></thead><tbody><tr><td>Version 2</td><td>27 July 2020</td><td>J Towns (SOM)</td></tr></tbody></table>	Version	Enforceable Date	Reviewed By	Version 2	27 July 2020	J Towns (SOM)
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Version 2	27 July 2020	J Towns (SOM)					
Name	Signature	Date					
