



## LEADING IN INNOVATION

BONDI BURNING PALMS BRONTE CLOVELLY COOGEE CRONULLA ELOUERA ERA GARIE  
MAROUBRA NORTH BONDI NORTH CRONULLA SOUTH MAROUBRA TAMARAMA WANDA

# MEMORANDUM

<b>To</b>	Clubs, Presidents, Secretaries, Captains, Chief Training Officers, Surf Sports Coordinators
<b>From</b>	Support Operations Manager
<b>CC</b>	BOM, LSEC, SSC, JDC, MSC
<b>Date</b>	Monday, 16 September 2019
<b>Pages</b>	1 plus attachment SLSS SOP 5.0
<b>Subject</b>	SLSS Procedure for Clubs Requesting SOG Services for Special Events and Training

Dear All

Please find attached the SLSS SOP 5.0 with the procedure for clubs when the occasion arises that Clubs wish to request any of the Support Operations Services from within the Branch. This procedure applies for any special events and training.

To further assist clubs with their requests, we have provided a jot form link to the form required to be completed and submitted for each request by a Club.

[Request for SOG Services for Special Events and Training](#)

Any problems, please do not hesitate in contacting Branch office.

Regards and thank you

**Matt Spooner**

**SUPPORT OPERATIONS MANAGER**

Enc.