



# SURF LIFE SAVING SYDNEY STANDARD OPERATING PROCEDURE SUPPORT OPERATIONS

**NUMBER:** 5.0  
**TITLE:** Club Procedure for Requesting SOG Services  
**DATE:** 11 September 2019

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**Purpose** To provide a procedure for Clubs to request assistance from the Support Operations Group for special events and training.

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**Process**

1. Clubs are to apply to the support Operations Manager for the allocation of assets at special events and training.
2. Clubs should apply for services by completed the relevant online form which will be provided by the office and is available on Branch website.
3. SOG attendance is at the discretion of the Support Operation Manager, in conjunction with the relevant service Captain/Coordinator.
4. Resources will only be allocated for events that are approved by SLSS.
5. Clubs should note that Support Operations Services must not be counted towards water safety ratios, as the services may be tasked away from an event at any time as required by the on-duty Rescue Coordinator or SOM.
6. Once approved the office will send a standard reply advising of the approval.

On the day of the event:

1. The Support Operations Manager must be notified of any changes to the even which may impact the Support Operations Services in attendance.
2. An event radio should be supplied to the Support Operations Services in attendance.

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**History / Review** The SOM and committee will review this SOP annually.  
11/09/2019 – rewritten by M.Spooner

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