



CIRCULAR

SUBJECT	ISSUE DATE	NUMBER
Skills Maintenance & New Award Date Planning 20/21	Friday, 7 August 2019	12/20-21

To Clubs, Presidents, Secretaries, Captains, Chief Training Officers, Surf Rescue 30, SLSS RWC Coordinator

From Manager Education

CC BOM, LSEC, SSC, JDC, MSC

Sydney Branch is committed to communicating with Clubs and ensuring that there is flexibility in relation to the setting of dates for the annual skills maintenance (proficiency) as well as for new award Assessment dates.

As part of the SLSNSW Education Standard Operating Procedure, Clubs are required to negotiate any skills maintenance (proficiency) and new award dates prior to publication so that all Clubs and Services, Assessors and Education Officers are aware of the dates of all Assessments across the Branch. This will also allow an opportunity for an appropriate Branch representative to audit the conduct of Skills Maintenance (proficiencies) and Assessments as required.

Information

So that all Clubs and Services can schedule these dates, Clubs and Services should discuss both proficiency and new award assessment dates with their Operational Area Education Coordinator either directly or at the Area meeting. All dates for new awards assessments and skills maintenance will then be included on the Branch Website calendars Lifesaving & Education for the season. <http://surflifesavingsydney.com.au/events/category/lifesaving-education-calendar/>

Annual Proficiency Skills Maintenance Dates – Clubs to Action

All Skills Maintenance (proficiency) dates need to be arranged with relevant Education Coordinators and Club Assessors and the dates advised through the Skills Maintenance Date Request form provide at the following link [Skills Maintenance \(proficiency\) Date Request Form 20/21](#)

If a Club Assessor cannot be arranged, contact should be made with your Area Education Coordinator to arrange an Assessor from another Club to assist.

Clubs (including SR30 & SLSS RWC Coordinator) are to complete this task by COB Friday 28 August 2020 for a valid skills maintenance (proficiency) to be held / accepted.

The following **skills maintenance** dates need to be arranged:

Award	Action	With
Bronze / SRC / Resus(AID)	Set dates in Club	Club Assessors/Club CTO
Radio (if standalone award)	Set dates in Club. Note : for those who hold a stand alone Radio Operators Certificate (ie don't hold a BM) – an annual proficiency is required if the member wishes to keep this award current	Club Assessors/Club CTO
ART(AID) & Spinal	Discuss with Assessors, set dates in Club	Club Assessors/Club CTO
SMIRBD & IRBC	Set dates in Club or by area if preferred	Club Assessors/Club CTO/Area Education Coordinator
ORBC/D/S & RWC	Set dates in Service	ORB Coordinator/RWC Coordinator
Other Facilitated Awards – ie Gold Medallion	Dates will be set by Branch. Any special dates negotiated Branch.	Branch Manager Education
SMAR	Set dates in Club for 400m timed pool swim for those members who wish to keep their SMAR award proficient. (Note : BM must be proficient too)	Club Assessor/Club CTO
SMBM	A new skill maintenance (proficiency) requirement has been introduced to all Silver Medallion Beach Management award holders in 20/21 season. They are required to complete the online supplementary learning module through members area. Those who have already completed this online module have already met this requirement. https://www.surflifesaving.com.au/resources/supplementary-learning-patrol-captains	Club CTO / Captain to liaise with award holders and advise of this requirement

Note : Clubs providing this information by the required date is a task of the admin section towards the Champion Club of the Year for Sydney Branch each season.

Clubs should also have setup their internal Club Skills Maintenance (proficiency) personnel (Trainers & Assessors or Approved Delegates) who will assist and have started preparing.



SLS NSW will be issuing coloured proficiency cards (different colour to last season) **for all clubs/groups** and these must be used for all proficiency skills maintenance this season by Clubs and Groups. **These cards will be distributed to Clubs as soon as received at Branch.**

The SLSNSW Pre Season Information Pack 2020/21 has been distributed to clubs via SLSNSW Club Mail.

If you have any questions relating to Skills Maintenance please contact your Area Education Coordinator, or Branch Education Manager via Branch Office or refer to Skills Maintenance information on SLSNSW website at the following link

<https://www.surflifesaving.com.au/resources/pre-season-information>

New Award Assessment Dates – Area Education Coordinators to Action

New Award Assessment dates are negotiated in advance with either the Area Education Coordinator and Clubs by area or Branch Manager Education as per table below.

Award	Action Required	With
BM Cert II / SRC	Set dates for Dry and Water Assessments with Area Education Coordinator	Area Education Coordinator
ART (AID) / Resus Certificate (AID)	Dates negotiated with Area Education Coordinator	Area Education Coordinator
SMIRB Driver & IRB Crew	Dates negotiated with Area Education Coordinator	Area Education Coordinator
ORB/RWC Awards	Dates negotiated with award Coordinator/Service	Branch will appoint Assessors/Facilitators via Branch Office
First Aid	Clubs can contact SLSNSW direct and organize courses with SLSNSW	SLSNSW
SMBBM/Gold Medallion/ SMAR, Trainers /Assessors Courses	Dates will be set by Branch. Any special additional dates must be negotiated with Branch Education Manager	Branch Education Manager

Note : The Spinal Management Award has been 'retired' and will no longer be available for completion. Skills maintenance (proficiencies) will still need to be conducted for current Award holders in the 20/21 season. From 2021/22 onwards, spinal management skills will be maintained through Bronze medallion skills maintenance.

The Area Education Coordinator will send through the negotiated Assessment dates to the Branch Office for collation and confirmation by the Branch Education Manager via the following form link [New Award Assessment Date Request Form 20/21](#) This task needs to be completed by **COB Friday 28 August 2020.**

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Operational Area Education Coordinators Contact details 2020/2021

Education Area Coordinator Waverley	Paul	Hotton	0449182504	waverleyeducation@surflifesavingsydney.com.au
Education Area Coordinator Randwick	Alejandro (Alex)	Monteverde Estaba	'0478150518	randwickeducation@surflifesavingsydney.com.au
Education Area Coordinator Cronulla/Sutherland	Brett	Furniss	'0436359908	sutherlandeducation@surflifesavingsydney.com.au
Education Area Coordinator RNP	Peter	Pearce OAM	'0419133990	rnpeducation@surflifesavingsydney.com.au

Craig Howie
Manager Education

Reference Documents :
[SLSA Circular 01/20-21](#)
[SLSNSW Pre Season Information 2020](#)

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