

MEMORANDUM

To	Club Captains, Club Chief Training Officers
From	Manager Education
CC	Club Presidents, Secretaries, BOM, LSEC
Date	Wednesday, 9 December 2020
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Subject	Skills Maintenance Information

Dear All

There has been recent conversations in some clubs of confusion around the delivery of skills maintenance.

While all members are encouraged to complete the Skills Maintenance e-learning, there is an option for a face to face session.

A suitably qualified trainer can present the e-learning modules and videos to a group, ensuring that the essential information is passed on. These are :

- Mental Health Awareness
- Radio Operations
- Water Safety Signals
- Resuscitation
- Tourniquets and Spinal

Once these have been presented, a workbook must be completed by each member attending the Skills Maintenance Session. This workbook can be found at :

https://members.sls.com.au/members/document_library/1/media/3827

It is only accessible by current Training Officers or Assessors, so printed copies will need to be provided to the members. Clubs retain this paperwork with proficiency cards as normal records keeping process.

Trust that this information is of assistance to Clubs.

Craig Howie
Education Manager

Other Reference documents :

[SLSNSW Skills Maintenance Booklet 2020](#)

[Online course access via e learning – how to access](#)

[SLSA Circular 01](#)

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