

Surf Life Saving Sydney – Major Activity Planner (Draft 2 as at Dec 2020)

	July	August	September	October	November	December	January	February	March	April	May	June
Administration							Branch Championships			Awards of Excellence		
		AGM								Officer Elections		
			Launch Strategy								Annual Report	
Staff	Staff Dvp Rev						Staff Devp Rev					
Finance	Devlop Bud	BudAdopt						Budg Rev				EOFY
Lifesaving		Pre-season prep and meetings										
				Patrol Operations								Duty Officer Nominations
Education				Award Assessments								
Sport					Branch Carnivals							
			Official Nominations									
Member Service			Officer Inductions				Succession Planning		Camps and Develop Programs			
			Pre-season prep and meetings			Nipper Programs						
Juniors									Camps and Develop Programs			
Community												
SLSNSW					AGM				Champs		Elect	
SLSA					AGM					Champs		

Surf Life Saving Sydney – Board Agenda Planner

		January	February	March	April	May	June
Board		<ul style="list-style-type: none"> End of year numbers/stats Review plan dashboard Review talent management list and strategy Governance review of rules and constitution, structure 	<ul style="list-style-type: none"> Adopt AOE date and venue End of season recognition plan for AOE and award categories circular Succession Planning and officer identification for next season Report on staff development reviews 	<ul style="list-style-type: none"> Strategic Planning arrangements defined Operations manual review 	<ul style="list-style-type: none"> End of year Budget review Adopt Life Member Nominations to Council 	<ul style="list-style-type: none"> EOFY and plans for budget development Season stats review Adopt Annual Report concept development and key dates 	<ul style="list-style-type: none"> Review EOFY figures Officer inductions and governance workshop
	Council		<ul style="list-style-type: none"> End of calendar year stats review Mid-year report on strategic plan 		<ul style="list-style-type: none"> Strategic planning and key focus areas for next season Adoption to rules or constitution 		<ul style="list-style-type: none"> Election Meeting Election of Life Members
		July	August	September	October	November	December
Board		<ul style="list-style-type: none"> Adopt budget Adopt 12-month calendar (events, meetings, workshops as listed in BAU doc) Start of season conferences agenda review – setting up clubs for a season start 	<ul style="list-style-type: none"> Report on staff development reviews Adopt strategy alignment plans and methods 	<ul style="list-style-type: none"> Adopt Branch Champs EOI to clubs Adopt Summer Safety Strategy Adopt Life Member nominations to SLSNSW and SLSA 	<ul style="list-style-type: none"> Review strategic and operational plan dashboard – what’s started, what’s not 	<ul style="list-style-type: none"> Decide on Branch Champs venue Review SLSNSW annual report stats and benchmark against other branches 	<ul style="list-style-type: none"> Adopt Branch Championship arrangements
	Council		<ul style="list-style-type: none"> Adopt Annual Report and financial statements Adopt Budget Adopt Strategic Plan 		<ul style="list-style-type: none"> Annual compliance briefing Governance briefing Healthy club strategies Officer inductions 		<ul style="list-style-type: none"> Collaboration meeting – clubs to share programs of success and lessons learnt