

MEMORANDUM

To	Club Presidents, Club Secretaries, Club Member Services Directors
From	Elissa Hancock, Director of Administration
CC	BOM
Date	Thursday 5 August 2021
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Subject	EOI for the position of Welfare Officer Surf Life Saving Sydney

The Surf Life Saving Sydney Member Services Committee has within it the role of Welfare Officer. Expressions of Interest are now called for the for the position of Welfare Officer, Surf Life Saving Sydney – for the 2021/22 Season.

This is a very important role within the Member Services portfolio, and one that requires someone who wants to make this position their own, and to assist in enhancing the welfare of our Members. The role and its responsibilities are outlined in the Branch By-Laws - see below
The Branch Welfare Officer shall;

- 6.10.1 Address matters concerning the wellbeing and general welfare of members
- 6.10.2 Implement policy and protocol to ensure that positive member welfare practises are adequately maintained across the branch.
- 6.10.3 Plan for possible future risks to member welfare and report findings to the SLSS BOM
- 6.10.4 The Welfare Officer will have an understanding of relevant policy and legislation associated with the safety of our members, particularly children and at-risk groups.
- 6.10.5 The Welfare Officer will be appointed by the BOM upon recommendation of the Director of Member Services

The welfare of our Members across all our age groups is an absolute priority of all Clubs and Surf Life Saving, as its their activity and focus that allows us to deliver the level of service required across all our operational areas. No specific skills or background is required for this position, however if you do have experience in Social Services, Human Resources, School Teaching or Welfare, then this might be of interest to you.

This Expression of Interest closes on Thursday 19 August 2021.

In accordance with the SLSS Constitution, all Expressions of Interests received by the Board of Management for the vacant position will be presented at the following Branch Council Meeting on Tuesday 5 October 2021 for endorsement. The appointed candidate will assume duties on Wednesday 6 October 2021.

If you have any questions about this role prior to applying please contact the Director of Member Services Doug Hawkins director_memberservices@surflifesavingsydney.com.au
Expressions of Interest should be addressed to the Director of Administration SLSS and marked "confidential".
Email to director_administration@surflifesavingsydney.com.au

Warm Regards



Elissa Hancock
Director of Administration