CIRCULAR

SUBJECT	ISSUE DATE	NUMBER
Silver Medallion Patrol Captain (SMPC) Award Courses #3 October 2024 & #4 November 2024 are open for EOIs	**Wednesday, 28 August 2024**	**10/24-25**

To	**Clubs, Presidents, Secretaries, Captains, Chief Training Officers**
From	**Director Education**
CC	**BOM, LSOC, EC, SSC, Y&JDC, MSC**

Expressions of interest are now open from Clubs for the next two (2) scheduled Silver Medallion Patrol Captain (SMPC) award courses for the 2024-25 season.
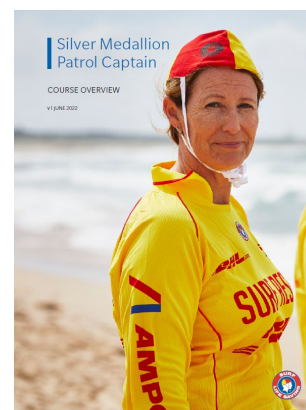
SMPC Course #3 –October 2024

Day	Date		Time	Venue
Tuesday	8 October 2024	Session 1 - theory	6.30 pm to 9.30 pm	Branch Office Little Bay
Thursday	10 October 2024	Session 2 – theory	6.30 p to 9.30 pm	Branch Office Little Bay
Saturday	12 October 2024	Session 3 – practical scenarios	8.00 am to 4.30pm (approx.)	Elouera Beach

SMPC Course #4 –November 2024

Day	Date		Time	Venue
Tuesday	12 Nov. 2024	Session 1 - theory	6.30 pm to 9.30 pm	Branch Office Little Bay
Thursday	14 Nov. 2024	Session 2 – theory	6.30 p to 9.30 pm	Branch Office Little Bay
Saturday	16 Nov. 2024	Session 3 – practical scenarios	8.00 am to 4.30pm (approx.)	South Maroubra Beach

Clubs to please take into consideration and ensure the members you intend to register are aware of the following requirements:

- Clubs to consider the entry requirements for this award and your potential new Patrol Captains, do not submit members who do not meet this requirement.
- Course numbers will be limited to 12 – 24 candidates per course.
- Practical assessment scenarios (session 3 of the course) will be conducted on the beach at a surf club location within the Branch. Please note – Session 3 is all day
- Participants must be available to attend all 3 sessions of the course.

Course Aim

This course aims to equip participants with the skills and knowledge required to confidently manage a beach and a patrol as a Surf Life Saving Patrol Captain.

Entry Requirements

Candidates must :

- **Be at least 17 years old**
- **Hold an SLSA Bronze Medallion / Cert II**
- **Have 2 years patrolling experience**

Clubs, please do not submit an EOI for a member who does not meet all these pre reqs.

Note : Candidates must complete the following four modules in eLearning before participating in the face to face components of this course :

1. Safer Surf Club;
2. Radio Operators
3. SLS-Surf Risk Rating; and
4. Silver Medallion Patrol Captain

Candidates should allow 6 hours to complete the online components.

How to Register Candidates & Closing Dates (via jotform link provided)
SMPC Course #3   October 2024 open for clubs to register candidates closes COB Tuesday 17 September 2024   **https://form.jotform.com/242390453530855**

How to Register Candidates & Closing Dates (via jotform link provided)
SMPC Course #4 November 2024 open for clubs to register candidates closes COB Tuesday 15 October 2024   **https://form.jotform.com/242391093195863**

Process after closing date

- Clubs will be advised by email from Branch office of accepted candidates per course.
- Branch Office will create new award assessment request for the attendees in Surfguard and allocate the eLearning module to the course participants.
- Accepted Candidates will be emailed with Course Information including documents and requirements to be actioned before attending the course. This will include the online SMPC course module, Surf Risk Rating Module (so they have access to the section in the Operations App for session 3), and the On the Job Third Party Report which will need to be signed off by their Patrol Captain.

Process after completion of the course

- Upon final sign off of each Candidate assessment portfolio and returned to Branch office after course by Facilitators/candidates
- Confirmation of On the Job Third Party document is completed
- Branch office will then process the SMPC assessment request in Surfguard for the members who were successful.
- Branch office will email Clubs and advise completion of course of their members.

Any queries relating to this course information please contact Branch Office

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