



## MEMORANDUM

To	Clubs, Presidents, Secretaries, Captains, Chief Training Officers
From	Director Lifesaving & Rescue Services Director Education
CC	BOM, LSRSC, EC, SSC, Y&JDC, MSC
Date	Friday 20 December 2024
Pages	1
Subject	Late Skills Maintenance (proficiency) Requests Season 2024-2025 – for patrol only

Dear All,

This memo is for members who will not have completed the annual required award skills maintenance by 31/12/2024 and are wishing to do so to be eligible to recommence/continue patrolling for the remainder of the season.

### **Late Proficiency Request Application – for patrol only**

- Clubs need to make an application on behalf of the member requesting to complete a 'late proficiency', via the jot form link provided below.
- **No proficiency is to be scheduled or conducted until Branch advises/confirms via email.**

Jot Form link [Late Proficiency Request Application Form 24-25](#)

The cut off for late proficiency requests for patrol is 28 February 2025 (unless for medical reasons).

### **Non Proficient competitors**

Clubs with competitors requiring late proficiency, please refer to SLA Policy 5.04 & [SLNSW Memo Patrol Hour Exemption Process to meet eligibility requirements to compete in Championship Events](#) – issued 2/10/2024. Clubs will need to complete and provide the required **additional documents** as per SLNSW memo.

Regards

**Michael Bonnici**  
DIRECTOR LIFESAVING & RESCUE SERVICES

**David Kowald**  
DIRECTOR EDUCATION

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