



## MEMORANDUM

<b>To</b>	<b>Club Presidents, Club Secretaries, Club Junior Development Directors (Nippers)</b>
<b>From</b>	<b>Director Administration</b>
<b>CC</b>	<b>BOM, Branch Office</b>
<b>Date</b>	<b>Monday 5 May 2025</b>
<b>Pages</b>	<b>1</b>
<b>Subject</b>	<b>Club Reports for SLSS Branch Annual Report 2024-2025</b>

Dear All,

It's that time of the year again and our Annual Report preparation is underway.

Club Presidents are kindly requested to submit to the Branch office Club reports for inclusion in the Surf Life Saving Sydney (SLSS) 2024-2025 Annual Report.

Clubs are allocated one page for a senior report and one page for a junior (Nipper's) report. Each report is a maximum of word count of 800 and can include one high resolution image.

Clubs may choose to combine their senior and junior reports as one single (combined) report noting the maximum number word count is 1600 plus two high resolution images.

Please note only high-resolution images can be included in the report. Please reach out to Linda Perrin if you are unsure of the resolution of your image(s).

Please email reports with photos to [lperrin@sls.sydney](mailto:lperrin@sls.sydney) **no later than Friday 30 May 2025**

Regards,

**Jessica Cantrick**  
**DIRECTOR ADMINISTRATION**

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